

VCU Shared Standards 2011-2012

Chapter Name

| Area | Criteria | Deadline | Completed | Example documentation |
|---|---|--------------|---|--|
| Area 1: Academic Performance | | | | |
| Level I | Chapter has a scholarship chair | October 1 | | Officer Update Form |
| | Chapter observes the inter/national academic standard | April 1 | | No chapter submission |
| | Chapter events do not disturb classes | April 1 | | No chapter submission |
| Level II | Chapter above the all-women's/all-men's average | April 1 | | No chapter submission |
| | Chapter Scholarship Plan | October 1 | | Documented scholarship plan |
| | GPA Requirement for officers | October 1 | | Within the scholarship plan |
| | Chapter policy on release of member requirements for an academic conflict | October 1 | | Within the scholarship plan |
| Level III | Academic Recognition Program | October 1 | | Within the scholarship plan |
| | Chapter has interaction with VCU faculty | April 1 | | President Monthly Report Form |
| | No chapter members below a 2.0 GPA for 2 semesters | April 1 | | No chapter submission |
| | Chapter utilizes academic support services for chapter membership. | April 1 | | President Monthly Report Form |
| Area 2: Membership Development and Education | | | | |
| Level I | New Member and Member Development Plan | September 15 | | Submission of new member and member development plan |
| | | February 15 | | |
| | Chapter initiates within 8 weeks of invitation to membership | December 15 | | President Monthly Report Form |
| | | May 1 | | President Monthly Report Form |
| | Academic excuse policy for new members | September 15 | | Within the new member plan |
| | | April 15 | | |
| Alcohol Free Social Event each semester | Fall | | Submission of social event registration form to the council | |
| | Spring | | | |
| Level II | Chapter presents a chapter history program | April 1 | | President Monthly Report Form |
| | Chapter sponsored or attended the following programs with 80% attendance | | | President Monthly Report Form |
| | Hazing | April 1 | | President Monthly Report Form |
| | Legal Liability an/or Risk Management | April 1 | | President Monthly Report Form |
| | Sexism/Sexual Abuse/Gender Issues | April 1 | | President Monthly Report Form |
| | Alcohol and Drug Use or Abuse | April 1 | | President Monthly Report Form |
| | Diversity/Non-Discrimination | April 1 | | President Monthly Report Form |
| Participation in the Governing Council New Member Programming | April 1 | | Council will document | |
| Level III | New Members participate in a community service event | December 15 | | Philanthropy/Service Report Form |
| | | May 1 | | |
| | Retention of New Members at 80% Retention of Members at 90% | April 1 | | No chapter submission |
| | Chapter communicates with parents or hosts a parent program | March 15 | | Submission of copy of materials |
| | Chapter hosts a alumni/alumnae program | April 1 | | Program Report Form |
| | Chapter uses campus resources to assist in chapter programming | April 1 | | President Monthly Report Form |
| | Chapter initiates within 4-6 weeks of invitation to membership | December 15 | | President Monthly Report Form |
| May 1 | | | President Monthly Report Form | |

Area 3: Risk Management and Legal Liability

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| Level I | Chapter has no violations of University policy | April 1 | | No chapter submission |
| | Chapter has no violations of Governing Council policy and educated members on policy | October 1 | | No chapter submission |
| | | April 1 | | President Monthly Report Form |
| | Chapter completes a housing inspection (if applicable) | April 1 | | No chapter submission |
| | Chapter has an internal judicial or standards board | October 1 | | Submission of internal process |
| | Chapter officers participate in council sponsored risk management training | April 1 | | No chapter submission |
| Level II | Chapter has no violations that result in a judicial hearing | April 1 | | No chapter submission |
| | Chapter has a Crisis Management Plan | October 1 | | Submission of copy of plan |
| Level III | Chapter maintains a positive relationship with the VCU Police | April 1 | | President Monthly Report Form |

Area 4: Leadership and Community Engagement

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| Level I | 50% of chapter is involved in another VCU organization or activity | April 1 | | Membership involvement list | |
| | Officers participate in all Council and Office of Fraternity and Sorority Life Training Programs | April 1 | | No chapter submission | |
| | Chapter participates in all council events | April 1 | | No chapter submission | |
| Level II | Participation in 4 VCU Events | April 1 | | President Monthly Report Form | |
| | Event Name: | | | | |
| | | | | | |
| | | | | | |
| | Chapter sponsors an event with a chapter outside of the governing council | April 1 | | President Monthly Report Form | |
| Chapter has membership on the governing council or honoraries | April 1 | | No chapter submission | | |
| Level III | Chapter has non-member interaction outside of recruitment/intake | April 1 | 8-7-11 (nes) | SAE Leadership School | |
| | | | 7-16-11 (nes) | SAE National Convention | |
| | Chapter sponsors an event with a student organization that is not a fraternity or sorority | April 1 | | President Monthly Report Form | |
| | Chapter uses campus media outlets | April 1 | | Submission of PR attempts | |

Area 5: Community Service and Philanthropy

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|-----------|---|-------------|----------------------------------|----------------------------------|
| Level I | Chapter has a community service and philanthropy chair | October 1 | | Officer Update Form |
| | Chapter will participate in 2 service events a year - 50% of members participate | December 15 | | Philanthropy/Service Report Form |
| | | May 1 | | Philanthropy/Service Report Form |
| | Chapter participates in community wide service events | April 1 | | No chapter submission |
| | Chapter raises \$200.00 for their national or local philanthropy organization | April 1 | | Philanthropy/Service Report Form |
| Level II | Chapter will participate in 2 service events a semester - 50% of members participate | December 15 | | Philanthropy/Service Report Form |
| | | May 1 | | Philanthropy/Service Report Form |
| | Chapter participates in 2 other chapter's philanthropy events or service programs | April 1 | | Philanthropy/Service Report Form |
| April 1 | | | Philanthropy/Service Report Form | |
| Level III | Chapter participates in a service event with a chapter outside of the governing council | April 1 | | Philanthropy/Service Report Form |

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|-----------|---|---------|--|----------------------------------|
| Level III | Chapter raises \$500.00 for their national or local philanthropy organization | April 1 | | Philanthropy/Service Report Form |
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Area 6: Membership Recruitment/Intake Practices

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|-----------|---|-----------|--|---------------------------------------|
| Level I | Chapter submits proper paperwork prior to intake or bid extension | April 1 | | Paperwork submission |
| | Chapter only extends membership invitation to those academically eligible | April 1 | | No chapter submission |
| | All Recruitment and Intake Regulations are followed by the chapter | April 1 | | No chapter submission |
| | Chapter has a Recruitment or Intake Officer | October 1 | | Officer Update Form |
| | Chapter recruitment/intake events are alcohol free | April 1 | | No chapter submission |
| Level II | Chapter provides a detailed report of membership requirements | October 1 | | Submission of membership requirements |
| Level III | Chapters holds intake/recruitment training | April 1 | | President Monthly Report Form |

Area 7: Chapter Management

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|-----------|--|----------------|---------------|---|
| Level I | Completion of Special Provisions | April 1 | | Various documentation |
| | Chapter pays council dues on time and in full | Set by Council | | Council will document |
| | Chapter has positive relationship with University Administration | April 1 | | No chapter submission |
| | Chapter communicates with inter/national organization and volunteers | April 1 | | No chapter submission |
| | Chapter has a business meeting at least every other week | April 1 | | President Monthly Report Form |
| Level II | Chapter ratifies constitution and bylaws annually | April 1 | | Submission of updated bylaws |
| | Chapter develops annual chapter goals | April 1 | | Submission of chapter goals |
| | Chapter submits proper IRS 990 Forms | April 1 | | Verification from advisor |
| | Chapter has an annual budget | October 1 | | Submission of budget |
| | Chapter utilizes external funding sources | April 1 | | Philanthropy/Service Report Form |
| | Chapter has an officer transition retreat | April 1 | 8-18-11 (nes) | President Monthly Report Form |
| | Chapter has a calendar of events | October 1 | | Submission of calendar |
| Level III | Chapter has a financial advisor or uses a financial management service | October 1 | | Advisor Report Form or other |
| | Financial Status Improvement | April 1 | | Verification from inter/national organization |

Chapter sponsored or attended an educational program with less than 80% of the membership in attendance

- 1
- 2
- 3

Chapter sponsored or attended a service or philanthropy event with less than 50% attendance

- 1
- 2
- 3

| Submitted | Report Date |
|------------------|---|
| | Shared Standards Signature Page |
| 8-30-11 (nes | August 2011 Chapter President Report |
| | September 2011 Chapter President Report |
| | October 2011 Chapter President Report |
| | November 2011 Chapter President Report |
| | December 2011 Chapter President Report |
| | January 2012 Chapter President Report |
| | February 2012 Chapter President Report |
| | March 2012 Chapter President Report |
| | April 2012 Chapter President Report |
| | May 2012 Chapter President Report |